



IRVINGTON
UNION FREE SCHOOL DISTRICT

2020-21 Budget Development

Budgetary Climate
&
Operations and Finance
February 11, 2020



Vision for Tomorrow

Our vision is to be an ever stronger district:

- supporting each student's academic and social emotional growth with continually improving programs
- in safe, well-maintained, flexible learning facilities
- in which our staff is supported with consistent, high-quality professional development and fair contracts
- and our fiscal health is sustainable because
 - budgets are under the tax cap
 - occasional tax neutral capital bonds are approved
 - and IUFSO is able to withstand occasional challenges
 - by controlling expenses
 - maintaining strong reserves

All while being mindful of the tax rate



Vision for Tomorrow

Guiding our work are our Strategic Objectives:

To achieve its mission and vision, and to provide for the future of its students, the Irvington Union Free School District will:

1. Provide students with a rigorous, comprehensive, enriched and diversified curricula that will prepare students to achieve their personal best, and will integrate technology in their learning.
2. Encourage innovation, creativity and risk taking to inspire a dynamic learning environment.
3. Foster the social and emotional growth of all students and promote a culture where students are active participants in society.
4. Support educators through targeted professional learning and opportunities for collaboration.
5. Strengthen local connections to and ownership of our schools.
6. Ensure the fiscal health of the district and provide for a high quality learning environment.

The Strategic Objectives will underpin all budgetary recommendations



Aligning the Vision & Budget

As the District plans for the future, our fiscal initiatives will align with our Strategic Objectives.

Even when faced with fiscal challenges, we will continue to focus on the District's priorities.



Navigating Challenges

- National and State political landscape
- Government continues to issue mandates without financial relief
 - K-12 Guidance; ENL; ESSA
- State Aid Uncertainty
 - Foundation Aid underfunded; modest increase but formula still not being implemented
 - Concern of shifting aid to Upstate/NYC/Big 5
 - Proposed caps on growth of expense based aids such as Transportation/BOCES/Building Aid
- Tax levy cap formula is now permanent yet difficult to forecast
- Unpredictable Tax certioraris and timing of refund payments
- Changes in enrollment and student needs
- Special Education needs
 - Out-of-District Tuition
 - New Enrollment
 - Least restrictive environment
- Contractual obligations beyond our control - such as pension contributions, health insurance costs, BOCES fees



Politics Impacting Education & Local Control

Foundation Aid History – Lost Aid if formula ran

	<u>Formula Aid *</u>	<u>Paid</u>	<u>% Paid</u>	<u>Lost Aid</u>
2007-08	2,096,946	1,425,614	68%	671,332
2008-09	2,217,651	1,617,732	73%	599,919
2009-10	2,212,455	1,623,313	73%	589,142
2010-11	2,207,077	1,623,313	74%	583,764
2011-12	2,284,381	1,623,313	71%	661,068
2012-13	2,304,582	1,634,796	71%	669,786
2013-14	2,618,934	1,639,734	63%	979,200
2014-15	2,835,508	1,691,271	60%	1,144,237
2015-16	2,714,064	1,701,296	63%	1,012,768
2016-17	2,866,772	1,701,296	59%	1,165,476
2017-18	2,791,496	1,754,388	63%	1,037,108
2018-19	3,077,283	1,822,854	59%	1,254,429
2019-20	<u>2,989,642</u>	<u>1,844,356</u>	<u>62%</u>	<u>1,145,286</u>
	33,216,791	21,703,276	65%	11,513,515

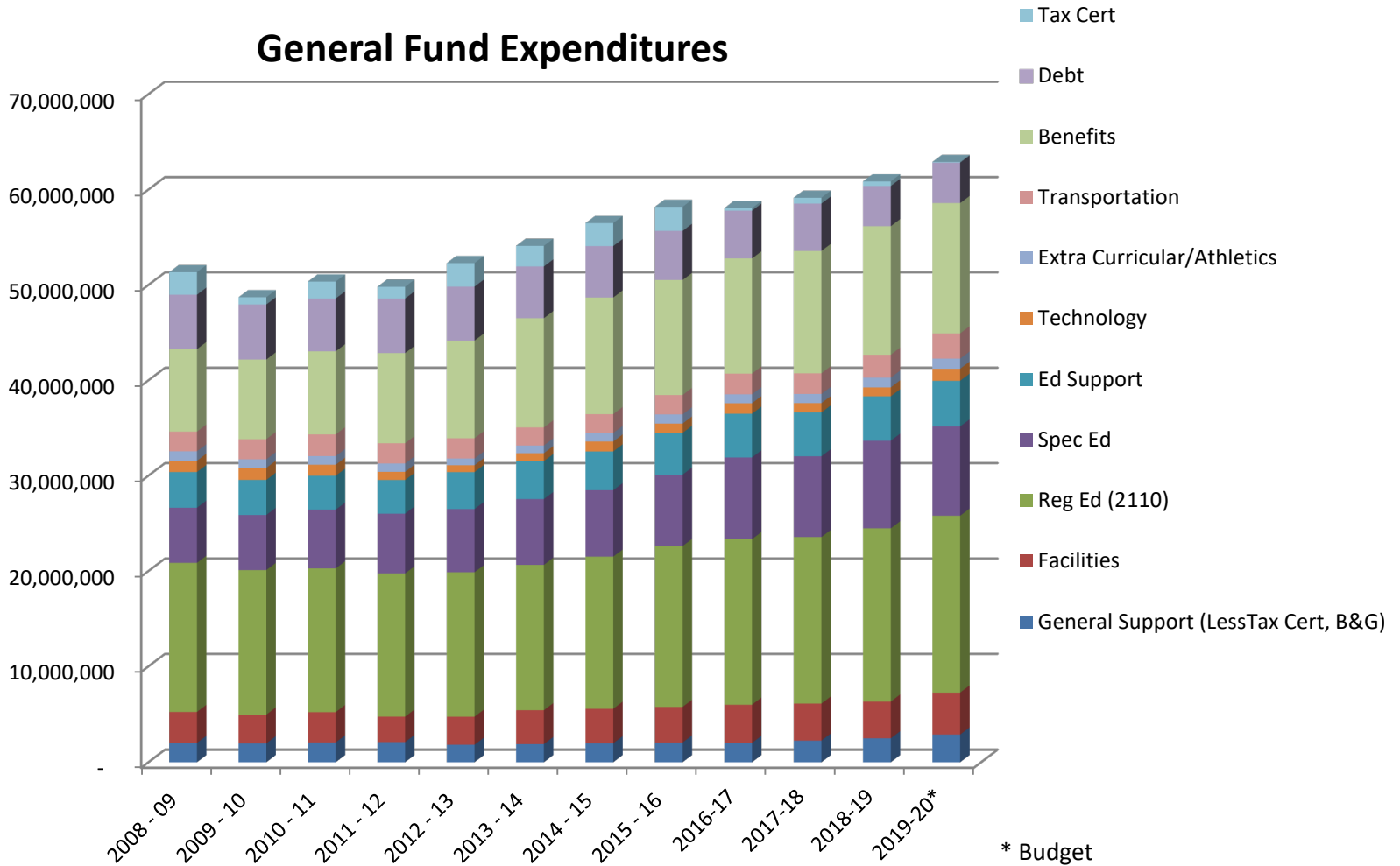
* The amount of aid the district should receive based on the full Phase-In Level



IUFSD Recent Budget History

So where have we been?

General Fund Expenditures



* Budget



Irvington School Budget Trends

<u>Year</u>	<u>Budget</u>	<u>% Budget Increase</u>	<u>Tax Rate per M</u>	<u>Increase</u>
2012-13	\$51,156,000	1.65%	\$613.84	3.66%
2013-14	\$54,070,000	5.70%	\$645.81	5.21%
2014-15	\$56,294,000	4.11%	\$665.35	3.03%
2015-16	\$57,664,000	2.43%	\$690.14	3.73%
2016-17	\$58,330,000	1.15%	\$698.79	1.25%
2017-18	\$59,100,494	1.32%	\$19.13	n/a*
2018-19	\$61,348,175	3.80%	\$19.41	1.51%
2019-20	\$62,953,554	2.62%	\$19.45	.14%

* Due to change to full valuation



Demystifying the Fund Balance

- **What is the fund balance?**

- State allows and recommends 4% of budget to be retained by school districts
- End of year difference between expenses & revenue is transferred to fund balance or reserves where appropriate

- **How is it used?**

- To cover emergency (unbudgeted) necessities
- Used for cash flow from July 1 until October (when District receives tax revenue) to pay bills and salaries; reduces interest expense by not needing to borrow via a Tax Anticipation Note (TAN)

- **What are the ramifications for using it?**

- Not a sustainable source to balance budgets
- Could lower bond rating, resulting in higher interest rates
- District could receive “Fiscal Stress” designation from NYS



Budget Process

December	Identification of needs
January-February	State budget data released
February 11, 2020	Operations and Finance
March 3, 2020	Curriculum and Instruction
March 17, 2020	Proposed Budget
March 31, 2020	Budget Discussion/Adjustments
April 14, 2020	Budget Adoption
May 19, 2020	Budget Vote & Trustee Election

Responsibility of the Board

- **The Board must:**
 - Determine budgetary ceiling - responsible growth
 - Determine if we should change fund balance appropriation level
 - Maintain a sustainable financial future
- **Critical discussions:**
 - Each of the upcoming meetings are important
 - Board to provide Administration with budget direction



IRVINGTON
UNION FREE SCHOOL DISTRICT

Operations & Finance Budget



Budget Development Focus

This budget presentation will focus primarily on the following Strategic Objective:

#6“ Ensure the fiscal health of the District and provide for a high quality learning environment.”

Therefore, we will:

- Develop a fiscally responsible budget that is mindful of the impact of the school budget on the *entire* school community
- Outline needs for our facilities
- Define future needs
- Invest in our infrastructure



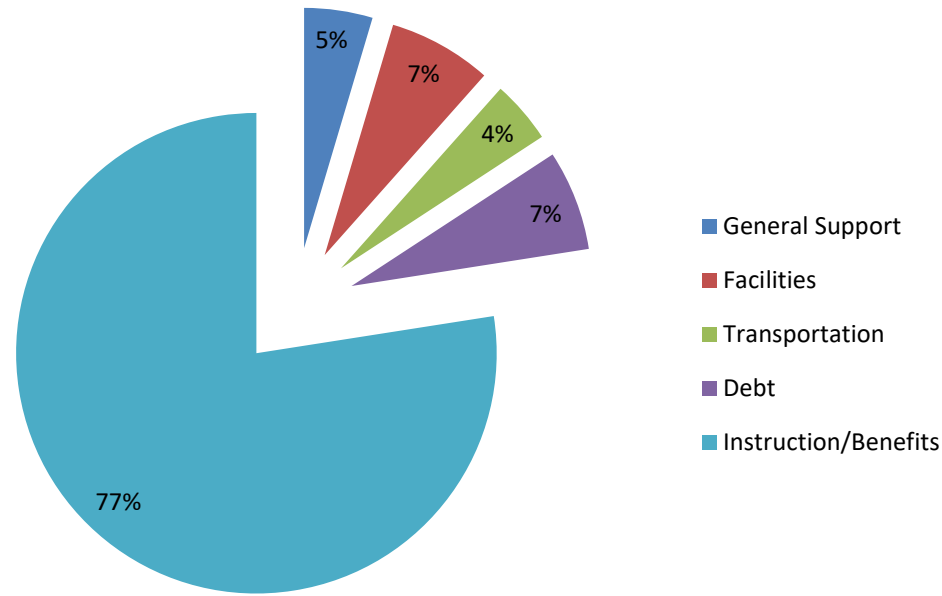
Business and Operations

The Business and Operations component of the budget includes:

- Board of Education
 - Costs of Board, District Clerk, District Meeting (Budget Votes)
- Chief School Administrator
 - Superintendent, Secretary to Superintendent, Office Expenses
- Finance
 - Assistant Superintendent for Business & Operations, Purchasing, Treasurer, Payroll, Benefits, Accounts Payable and Receivable, Facility Use Scheduling, Auditing, Food Service account reconciliation
- Legal, Human Resources, Public Information, Central Printing & Mailing
 - Hiring and staff management, Website hosting, Communications to the public
- Facilities and Operations
- Central Data Processing (Administrative/Infrastructure Technology)
- Special Items
 - Insurance, BOCES Admin/Capital, Sewer Tax, Tax Certiorari refunds
- Transportation
- Debt Service
- Transfer to Other Funds



Business and Operations



For 2019-20, General Support, not including Facilities, comprised 5% of our current budget. Facilities is 7% and Transportation is 4%. Finally Debt obligations comprised 7%.

The combined push ahead budget for these areas is currently \$14,491,587



Year-to-Year Budget Variances

Without any new initiatives, the following budget variances will occur:

- Salaries
- Facilities
 - Equipment needs
 - Ongoing maintenance
- BOCES
 - Cost of Services, Administrative Charge
- Technology Infrastructure Equipment/Bandwidth
- Special Education tuitions to meet needs of student population
- Insurance costs
- Transportation CPI factor and contract changes
 - Special Ed and private school transportation population constantly changes
 - Potential need to rebid components of the transportation contract – very tight market with bus driver shortage
- Debt Service – per actual schedule of amounts due



Summary of New Considerations

<u>Consideration</u>	<u>Amount</u>	<u>Primary Strategic Plan Objective</u>	<u>Rationale</u>
Disinfectant Sprayers	\$12,000	Ensure the fiscal health of the district and provide for a high quality learning environment	Upon a successful pilot this year at Dows, we would like to add a sprayer at each school. These sprayers will supplement the current cleaning conducted each day.
Facility Vehicles – Pickup truck	\$63,000	Ensure the fiscal health of the district and provide for a high quality learning environment	If we do not purchase a new truck, we will significantly jeopardize our snow removal ability and impact our school closure decision making.



Summary of New Considerations

<u>Consideration</u>	<u>Amount</u>	<u>Primary Strategic Plan Objective</u>	<u>Rationale</u>
Shared Services Security Consultant – shared with another local district through BOCES	\$63,000	Strengthen local connections to and ownership of our schools and Ensure the fiscal health of the district and provide for a high quality learning environment	The ASB currently oversees the security plans and works along with the administrative team to implement recommendations from our security consultant. The District would greatly benefit from a dedicated resource to manage our security needs and continue to move the District forward in our security measures and planning.
Additional part time Business Office clerical staff	\$45,000	Ensure the fiscal health of the district and provide for a high quality learning environment	Currently, our Treasurer handles most of the routine bookkeeping functions. The additional support would enable the Treasurer to complete more analysis and provide assistance to the ASB.



Proposed Board of Education Budget

	<u>2019-20 Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Board of Education	50,825	51,825	1,000
District Clerk	55,500	56,108	608
District Meeting	27,625	27,625	0
Office of Chief School Administrator	<u>366,517</u>	<u>373,266</u>	<u>6,749</u>
Total Board of Education/CSA	500,467	508,824	8,357

Key Push Ahead Variances:
None

New Considerations:
None



Proposed Finance Budget

	<u>2019-20 Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Salaries	426,735	487,897	61,162
Equipment, Supplies, Contractual	73,500	72,050	(1,450)
BOCES - Financial Software	70,000	68,260	(1,740)
Auditing	<u>76,500</u>	<u>76,700</u>	<u>200</u>
Total Finance	646,735	704,907	58,172

Key Push Ahead Variances:
Contractual salaries

New Considerations:
Additional part time clerical support - \$45,000



Human Resources, Legal, Public Info, Messenger, Mailing Proposed Budget

	2019-20 <u>Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Legal	343,500	349,000	5,500
Human Resources	123,319	123,967	648
Public Information	63,350	63,350	0
Messenger/Mailing	<u>47,950</u>	<u>47,950</u>	<u>0</u>
Total	578,119	584,267	6,148

Key Push Ahead Variances:

None

New Considerations:

None



Facilities Operations & Maintenance Proposed Budget

	2019-20 <u>Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Salaries	2,180,867	2,221,491	40,624
Equipment	31,000	94,600	63,500
Contractual	350,300	373,800	23,500
Supplies	238,055	232,580	(5,475)
Security	307,372	301,500	(5,872)
Utilities	901,300	932,224	30,924
BOCES	59,500	119,403	59,903
Building Repair/Improvements	<u>305,650</u>	<u>250,200</u>	<u>(55,450)</u>
Total	4,374,044	4,525,798	151,754

Push Ahead Variances

- Contractual: Vehicle maintenance, elevator and boiler inspections, electrical, plumbing, HVAC maintenance
- Utilities increase reflects cost of new phone system
- Building repair decreased to fund new considerations and due to ongoing capital project. Projects scheduled include electrical upgrades, classroom AC, playground mulch, bottle filling stations, tile and ceiling replacement and painting

New Considerations:

- Shared service Security Coordinator
- Facilities vehicle
- Disinfectant equipment



Facilities Operations & Maintenance Proposed Budget

Facilities Push Ahead Budget

- Each year, Facilities Equipment and Building Repair & Improvement projects are budgeted starting from \$0 based on identified needs on a priority level.
- Not all items are included in the proposed budget. Some can wait for a future year.
- The capital project will be addressing many of the very costly improvements we have identified over the years.
- All needs remain on the “To- Do” list and are monitored!



Facilities Operations & Maintenance Proposed Budget

Additional Info for New Considerations

Shared Services Safety Coordinator

- Total Cost: \$63,000 if shared with second district through BOCES
- Would receive 56% back as revenue the following year for net cost of \$27,720
- Coordinate District and building safety planning
- Assess safety and security needs and readiness
- Implement knowledge from seminars and stay up to date
- Oversee security guards, monitor cameras
- Manage planned Door Access control system

New Pickup truck

- Total Cost: \$63,000 with attachments for salt spreading
- Exploring potential to utilize Village salt spreader equipment which would lower cost of new vehicle. Potential timing issues.



Central Data Processing Proposed Budget

	<u>2019-20 Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Equipment	189,200	190,650	1,450
Contractual	317,800	320,000	2,200
BOCES	<u>130,000</u>	<u>117,370</u>	<u>(12,630)</u>
Total	637,000	628,020	(8,980)

Push Ahead Variances

- Equipment includes file storage system improvement, servers, switches, and wireless access points saturation
- Reflects actual current costs with BOCES

New Considerations:

None



Special Items Proposed Budget

	<u>2019-20 Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Insurance	195,000	195,000	0
Sewer Tax	60,000	60,000	0
Refund of Property Tax	75,000	75,000	0
BOCES Admin/Capital Charges	<u>273,031</u>	<u>284,937</u>	<u>11,906</u>
Total	603,031	614,937	11,906

Push Ahead Variances

Cost of retiree health insurance for BOCES increases admin cost.

New Considerations:

None



Transportation Proposed Budget

	<u>2019-20 Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Transportation Coordination	170,450	164,102	(6,348)
In District	861,419	900,000	38,581
Private Schools/Special Education	1,357,613	1,407,000	49,387
Field Trips/Athletics	<u>259,727</u>	<u>266,000</u>	<u>6,273</u>
Total	2,649,209	2,737,102	87,893

Push Ahead Variances:

CPI price increases

New Considerations:

None

Note:

In-District contract may need to be re-bid, may affect estimates



Other Fiscal: Debt Service, Inter-fund Transfers

	<u>2019-20 Budget</u>	2020-21 Proposed Budget	<u>Variance</u>
Debt Service	4,238,595	4,318,732	80,137
Inter-fund Transfer - Special Aid	55,000	52,000	(3,000)
Inter-fund Transfer - Capital Fund	<u>0</u>	<u>0</u>	<u>0</u>
Total	4,293,595	4,370,732	77,137

Push Ahead Variances

- Includes estimated interest for Bond Anticipation Note for capital project offset by installment debt elimination
- Transfer to Special Aid is for summer special ed programs

New Consideration:

None



Budget Summary

DESCRIPTION	2019-20 APPROVED BUDGET	2020-21 PUSH AHEAD BUDGET	CHANGE	% VARIANCE	2018-19 NEW BUDGET CONSIDERATIONS	2020-21 PROPOSED BUDGET	TOTAL CHANGE	% VARIANCE
Board of Education	133,950	135,558	1,608	1.20%	0	135,558	1,608	1.20%
Chief School Admin.	366,517	373,266	6,749	1.84%	0	373,266	6,749	1.84%
Finance	646,735	659,907	13,172	2.04%	45,000	704,907	58,172	8.99%
Legal/Personnel/Public Info	530,169	536,317	6,148	1.16%	0	536,317	6,148	1.16%
Operation & Maint	4,374,044	4,387,798	13,754	0.31%	138,000	4,525,798	151,754	3.47%
Messenger/Mailing	47,950	47,950	0	0.00%	0	47,950	0	0.00%
Central Data Processing	637,000	628,020	(8,980)	-1.41%	-	628,020	(8,980)	-1.41%
Special Items	603,031	614,937	11,906	1.97%	0	614,937	11,906	1.97%
Transportation	2,649,209	2,737,102	87,893	3.32%	0	2,737,102	87,893	3.32%
Debt Service	4,238,595	4,318,732	80,137	1.89%	-	4,318,732	80,137	1.89%
Interfund Transfers	<u>55,000</u>	<u>52,000</u>	<u>(3,000)</u>	<u>-5.45%</u>	<u>0</u>	<u>52,000</u>	<u>(3,000)</u>	<u>-5.45%</u>
TOTAL BUDGET	\$14,282,200	\$14,491,587	\$209,387	1.47%	\$183,000	\$14,674,587	392,387	2.75%



Recap of Proposals

The proposals discussed tonight:

- Align with our Strategic Goals
- Demonstrate how facility and maintenance relate to student learning experiences
- Represent our commitment to maintaining our facilities
- Address important infrastructure needs
- Address security concerns cited by staff, community
- Will be under consideration and will be modified throughout the budget process as the balance of the budget remains in development



Future Budget Discussions

<u>Date</u>	<u>Meeting Topic</u>
Tuesday, Mar 3, 2020	BOE meeting - Budget presentation on curriculum, technology, athletics, special education/pupil personnel services
Tuesday, Mar 17, 2020	BOE meeting – Superintendent’s Proposed 2019-20 Budget and revenue presentation
Tuesday, Mar 31, 2020	BOE meeting – Budget Discussion & Revision
Tuesday, Apr 14, 2020	BOE meeting - Budget Adoption
Tuesday, May 5, 2020	BOE Budget Hearing followed by regular meeting
Tuesday, May 19, 2020	Annual Meeting - BUDGET VOTE

Additional Forums to be announced



Discussion

Budget@IrvingtonSchools.org