



# IRVINGTON

UNION FREE SCHOOL DISTRICT

## Distance Learning Guidelines for Live Classes

Distance learning has presented the Irvington School Community with many challenges including the adjustment to learning in a home environment. The following guidelines are designed to help you and your child make this a productive and enjoyable experience:

### **DISTANCE LEARNING GUIDELINES FOR STUDENTS:**

- Log into your Google meeting at the scheduled time.
- Remain in a Google meeting only if the teacher is present.
- Be sure you have all the supplies you need before logging in.
- Mute your microphone when not speaking.
- Be respectful to the teacher and the other students by staying fully engaged during the entire class.
- If appropriate, use the chat function to ask a question or provide a response to another person's question.
- The District's Code of Conduct will continue to be in full effect.
- Daily attendance, consistent completion of school work and participation in all class activities are required.

### **DISTANCE LEARNING GUIDELINES FOR PARENTS:**

- Encourage your child to be as independent as possible including logging in, participating in lessons and completing assigned work.
- Provide a quiet space, free from distractions for your child to meet with their class and when completing assignments.
- Allow the teachers to work with all students present. If your child needs support beyond what is offered in class, have them sign up for time during the teacher's scheduled extra help.
- Encourage your child to work through challenges and frustration. Remember that they do this on their own every day that school is in session!

- Respect the privacy of all students, including your child, and refrain from participating in the lesson or discussing anything you may overhear during a live class.
- If you need to speak with the teacher, reach out to them using email. Please be understanding if it takes some time for them to respond. They are all busy teaching and preparing distance learning lessons for the students.